

Call for Expression of Interest (EOI)

Rural Community Development Society (RCDS) invites Expressions of Interest (EOI) from eligible Local Humanitarian NGOs/Peer humanitarian Partners (PHPs) registered in Pakistan to collaborate under the "ToGETHER 2.0" project.

Introduction:

The ToGETHER 2.0 initiative (Towards Greater Effectiveness & Timeliness in Humanitarian Emergency Response) is a multi-country humanitarian program designed to enhance localization, effectiveness, and timeliness in emergency response. This initiative is led by Welthungerhilfe (WHH) in partnership with Caritas International, Diakonie Katastrophenhilfe, and Malteser International, with funding from the German Federal Foreign Office (GFFO).

Under ToGETHER 2.0, the Peer Humanitarian Partner (PHP) mentoring initiative is designed to strengthen humanitarian leadership through knowledge exchange, capacity-building, and structured mentorship. Each Local Humanitarian Partner (LHP) will mentor three Peer Humanitarian Partners (PHPs), focusing on the inclusion of women, youth, and persons with disabilities in humanitarian leadership.

Partnership Guiding Principles:

Trust and Respect: Signatory parties undertake to promote and consolidate their relationship and their cooperation by ensuring that each one knows and respects the mandate, charters or statutes of the other and by recognizing the specificity of each other's contribution to the project.

Mutuality: Each partner acknowledges the reciprocity existent in its actions and use of shared resources to achieve common goals.

Complementarity: WHH and the partner organization carry out their roles in the implementation of project to support and supplement each other while preserving their autonomy and assuming their responsibilities.

Transparency: Partner shall share and make relevant information (e.g. policy, strategies, plans, decisions, reports and financial matters) available to each other, to stakeholders and to the public domain. This includes zero tolerance against fraudulent behavior, including any form of corruption.

Accountability: WHH and partners are accountable to each other and towards stakeholders. This implies commitment to the Core Humanitarian Standards.

Objectives of the Mentoring Strategy for Peer Humanitarian Partners

- Expand the outreach of the ToGETHER 2.0 program.
- Strengthen local leadership and enhance capacities for locally led humanitarian action.
- Develop a structured mentoring framework for four (04) Local Humanitarian Partners (LHPs) to guide twelve (12) Peer Humanitarian Partners (PHPs) across Pakistan.
- Promote localization, effectiveness, and inclusivity in humanitarian leadership.



Scope of Partnership:

RCDS seeks partnerships with local humanitarian NGOs/PHPs **that demonstrate a strong commitment to humanitarian response. Organizations with experience in** WASH (Water, Sanitation, and Hygiene), Food Security & Livelihoods, Health & Nutrition, Protection & Gender Equality, Community Engagement & Social Mobilization, Climate Change Adaptation, and Environmental Protection, Anticipatory Action, Disaster Risk Management etc. **will receive additional consideration during selection.**

Geographical Focus:

Eligible NGOs/PHPs must have an operational presence in one or more districts of Punjab Province, with priority given to those based in:

- Lahore
- Layyah
- Rajanpur

Eligibility Criteria:

EOIs are open to non-profit, legally registered NGOs that meet the following requirements:

S#	Eligibility Criteria	Required Documents	Attached (Yes/No)
1	Demonstrated interest in the mentoring process (Mandatory)	1. Cover Letter	
2	Legally registered entity in Pakistan, compliant with Societies Act or valid registration certificate of Social Welfare Act (Mandatory)	2. Valid/Renewed Registration Certificate as proof of legal status.	
3	Clear governance structure with a list of Board Members and Core Staff . (Mandatory)	3. List of board members and core staff; names, positions, and tenure (Annex A). 4. Minutes of the last board meeting.	
4	Financial management capacity between \$5,000 and \$50,000 (Dollar, Euro and/or other currency other than PKR) over the last three years. (Mandatory)	5. Audit Reports of last three years.	
5	Taxpayer organization (Mandatory)	6. Copy of the NTN certificate.	
6	Minimum of five (05) years of experience in implementing all the projects, particularly the humanitarian projects. (Mandatory)	7. Details of projects implemented and ongoing (Annex B)	
7	Vision, mission, governance structure/organogram, geographical and thematic focus	8. Organizational Profile (Not more than 05 pages)	
8	Details of programs and projects implemented	9. Annual reports for the last three years.	
9	Evidence of 2-3 years of collaboration with NGOs, donors, or government agencies. (Mandatory)	10. (Please provide two professional reference letters) they can be your	



		donors/ partner organizations and professional networks.	
10	Preference is given to women-led or women-headed & persons with disability (PWD) organizations (extra marks for this criterion).	-	
11	Commitment to humanitarian principles, including CHS, Sphere, Code of Conduct (COC), and Do No Harm principles.	-	

Tentative Process flow

Steps	Process	TimeLine	Mode
Step 1	Publishing of EoI	27/3/2025	News Paper, website
Step 2	Submission of EoI	14/4/2025	Electronic (soft copies)
Step 3	Administrative review of application	17/4/2025	Online/In person
Step 4	Call for meeting of shortlisted partners	21/4/2025	Online/In person
Step 5	Detail Assessment of Shortlisted Partners	28/4/2025	Online/In person
Step 6	Desk review and analysis	29/4/2025	In person
Step 7	Consolidation and recommendation for selection	29/4/2025	In person
Step 8	Reference check, anti-terrorism screening	30/4/2025	Online/In person
Step 9	Final selection	1/5/2025	
Step 10	Final Communication to Partners	1/5/2025	Electronic/ soft

Selection Process:

An EOI Review Committee **will evaluate applications based on:**

- Eligibility compliance
- Past performance & operational capacity
- Alignment with ToGETHER 2.0 objectives
- Due diligence & physical verification **(for shortlisted organizations)**

Submission Guidelines:

All PHPs must submit EOIs electronically by email at: info@rcdspk.org



Deadline: April 14th, 2025 (Close of Business)

For inquiries, email: info@rcdspk.org contact; 042 37170281.

Disclaimer:

- **Submission of EOI** does not guarantee selection.
- **The hiring authority** reserves the right **to reject any or all applications without prior notice.**
- Failure to provide required documents **will result in** disqualification.
- Only written queries **will be addressed.**

Note :-

- Failure to provide the required information/documents can result in the disqualification of potential organization from the qualification process.
- Must submit the soft copy (sign and scan) of the application through email only.
- Only short-listed organizations will be requested for the Hard copy of above all Documents (Evidence) through the RCDS written email/letters, the short-listed organization will be bound to submit the Hard documents within 1 week through TCS or any reliable courier / postal service.



Annexure-A

List of Board Members

S. No	Names (as per CNIC)	CNIC No.	Gender	Position Title in Board	Number of Months/ Years on this Position Title	Contact Details

Annexure-B

Details of Projects Implemented and Ongoing

Project Sector	Project Title	Funding Amount	Duration	Donor	District(s)	Project Status (completed/Ongoing)

